

March 25, 2025 ABF BOD Meeting Minutes

Trial - Downtown College Preparatory 3/25/2025 4:30 PMPDT @ 1402 Monterey Hwy., San Jose, CA, 95110 Room 138

Attendance

Present:

Members: Maria Arellano, Mary Curtis, Josue Fuentes, Kathryn Hanson, Raylene Hernandez, Cuitlahuac Ramirez, Kathy Yates

Absent:

Members: Marc Ketzel, John Koeplin

- I. PRELIMINARY
 - A. CALL TO ORDER (Presenters: Maria Arellano)
 - The meeting was called to order by the board president at 4:45 PM

Teleconferencing Locations, Public Comments, and Addressing the Board

Teleconferencing Locations, Public Comments, and Addressing the Board .pdf

- II. CONSENT AGENDA ITEMS (Presenters: Maria Arellano)
 - A. MINUTES DCP BOD SCHEDULED MEETING
 - 1. February 25, 2025 Special BOD Meeting Minutes (Presenters: Maria Arellano)

Motion: Maria Arellano 2nd: Kathy Yates Yes: 6 No: 0 Abstain: 1

February 25, 2025 ABF Special BOD Meeting Minutes.pdf

- 2. February 25, 2025 BOD Meeting Minutes (Presenters: Maria Arellano)
 - Motion: Kathy Yates 2nd: Kathryn Hanson Yes: 6 No: 0 Abstain: 1

February 25, 2025 ABF BOD Meeting Minutes.pdf

III. COMMUNICATIONS

- A. BOD Chair Report (Presenters: Maria Arellano)
- IV. Motion to Move Finance Report and Scholarship Process Earlier in Agenda

Motion: Josue Fuentes

2nd: Kathryn Hanson

Yes: 7

No: 0

A. February Budget Report (Guests: Rich McNeel, Director of Finance (Charter Impact))

DCP Financial Report- as of 02.28.25 Close v2.pdf

B. DCP College Decision Meeting (parents optional) as the entry point for eligibility for our scholarship fund, with the caveat that the need will depend on the student and a reward will be granted until the Scholarship Team completes an evaluation and reports back to the board in April. (Guests: Renee Torrez)

Motion: Josue Fuentes 2nd: Raylene Hernandez Yes: 7 No: 0

Approve DCP College Decision Making

V. ITEMS SCHEDULED FOR INFORMATION

- A. BUSINESS
 - 1. Enrollment & ADA Report (Presenters: Perla Alcaraz)

Enrollment board slide.pdf

- B. ACADEMICS
 - 1. PERSONNEL
- C. PUPIL SERVICES/STUDENT AFFAIRS
- VI. ITEMS SCHEDULED FOR ACTION
 - A. ACADEMICS
 - B. BUSINESS
 - 1. DCP Workplace Violence Prevention Plan (Presenters: Marisa Yoshioka)

Motion: Kathy Yates 2nd: Josue Feuntes Yes: 7 No: 0

DCP Workplace Violence Prevention Plan 24 25.pdf

Approve DCP Workplace Violence Prevention Plan

- C. PERSONNEL
- D. PUPIL SERVICES/STUDENT AFFAIRS
- VII. Closed Session
 - A. Closed session Opens at:

5:53 PM

- CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: [1 case]
- 2. Conference with Legal Counsel: Existing Litigation (Gov. Code section 54956.9(d)(1)
- B. Closed Session Adjourned at:

7:08 PM

VIII. Return to open session

- A. Actions from closed session (Presenters: Maria Arellano) The board had a discussion only regarding the Closed Session agenda topics
- IX. ADJOURNMENT
 - A. The meeting was adjourned by the board president at 7:08 PM